

SUS

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2 July 1970

MEMORANDUM FOR: Director of Training

SUBJECT : Support School Weekly Report  
29 June - 2 July 1970

A. MANAGEMENT TRAINING

1. GENERAL

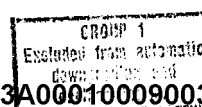
25X1A9a a. Mr. [REDACTED] reported to MTF for duty on 21 June 1970. He observed and provided administrative support to SMS(P).

25X1A5a1 b. [REDACTED] has received the final version of the FY 1971 contract for signature. The figure for this fiscal year is \$20,870.00 as compared with \$28,475.00 for FY 1970. Most of the difference is accounted for by the fact that we have on hand a considerable amount of useable material left over from our FY 1970 purchases. We have given [REDACTED] our order for 25X1A5a1 FY 1971 based on six AM(P)'s and two SMS(P)'s at forty persons per course.

2. MEDC

a. Letters of appreciation have been sent forward to the major outside speakers of MEDC No. 24. Those for whom letters were drafted for the DTR's signature were Assistant Secretaries of State Marshall Green and Charles Meyer, Mr. William Woodruff, Counsel to the U. S. Senate Appropriations Committee, and the hosts at the three Field Trip stops -- at Cape Kennedy, NORAD, and the Warren Air Force Base at Cheyenne.

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- b. The Course Report for MEDC No. 24 has been drafted and will now be typed for forwarding to the DTR, along with the course critiques.

3. SDS(PS)

Problem Solving Group #5 dealt with the assigned problem from 21 through 26 June. The recommendations were fairly well solidified by Wednesday evening and the group made an informal invitation to the DDS to come to [REDACTED] for a verbal presentation there. The DDS wasn't able to do so and indeed could not make time available during the week of 28 June. The group's paper was completed on 26 June and given to the DDS on 29 June. The presentation will probably take place the week of 19 July or later. 25X1A6a

4. COMPONENT TRAINING

The Office of Communications report has been received. It is by far the largest of any Agency component.

5. MANAGERIAL GRID

25X1A5a1 Conversation was held with [REDACTED] 25X1A5a1  
[REDACTED] preliminary to placing our yearly order for Grid materials. Prices have not changed and there will be no delivery problems.

6. SMS(P)

25X1A6a The fourth SMS(P) was conducted at [REDACTED] by [REDACTED] 25X1A5a1  
25X1A5a1 [REDACTED] during the period 21 - 26 June. Twenty-seven officers, all but four of whom were GS-15's, participated, and their critiques indicate the usual qualified acceptance of the seminar.

25X1A9a

[REDACTED]  
Chief, Support School

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C/SUS/TR: [REDACTED] jmd/3356 (2 July 70)